

# Scrutiny Work Programme



Listening Learning Leading

**containing scrutiny work to be undertaken 1 OCTOBER 2014 - 31 OCTOBER 2015**

The scrutiny work programme belongs to the council's Scrutiny Committee and sets out a schedule of scrutiny work due to be carried out over during period shown above. It is a rolling plan, subject to change at each Scrutiny Committee meeting; however, the scrutiny work programme and changes to it are subject to the council's approval.

Representations can be made on any of the following issues before an item is considered by the Scrutiny Committee. The meeting dates are shown below beside the items to be considered.

## **How do I get copies of agenda papers and other relevant documents?**

The agenda papers for committee meetings and other relevant documents are available five working days before the meeting on the Council's website [www.southoxon.gov.uk](http://www.southoxon.gov.uk). Alternatively you can contact Susan Harbour, Democratic Services Team Leader, Legal and Democratic Services, South Oxfordshire District Council, Council Offices, Crowmarsh Gifford, Wallingford, Oxon, OX10 8HQ, email [susan.harbour@southandvale.gov.uk](mailto:susan.harbour@southandvale.gov.uk). On occasions, the papers you request may contain exempt or confidential information. If this is the case, we will explain why it is not possible to make copies available.

## **How to make representations to the committee**

Members of the public wishing to address a meeting on an issue on the agenda should notify the Head of Legal and Democratic Services by noon on the day before the meeting. Please contact Susan Harbour.

# Scrutiny Work Programme

Item title	Scrutiny Committee meeting date and other decision dates	Lead officer	Cabinet member	Why is it here?	Scope	Notes/ Consultees/Invitees
<b>Financial outturn to March 2014</b>	Scrutiny Committee 16 Sep 2014  Is the issue on the Cabinet work programme? No	Mr Simon Hewings Tel: 01491 823583 simon.hewings@southoxfordshire.gov.uk	Mr David Dodds, Cabinet member for finance, waste and parks	<b>Purpose:</b> to report the final year end position for revenue and capital expenditure against budget for the financial year 2012/13.  Exempt? No		
<b>Performance Review of GLL (leisure contract) 2013/14</b>	Scrutiny Committee 16 Sep 2014  Is the issue on the Cabinet work programme? No	Kate Arnold Tel: 01491 823091 kate.arnold@southoxfordshire.gov.uk	Mr Bill Service, Cabinet member for community safety, leisure and grants	Annual performance review of the GLL leisure contract  Exempt? No	To recommend a final assessment of performance to the Cabinet member	Invitees: GLL Leisure
<b>Review of flooding in South Oxfordshire</b>	Scrutiny Committee 16 Sep 2014  Is the issue on the Cabinet work programme? No			Exempt? No		

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<b>Performance review of Capita 2013/14</b>	Scrutiny Committee 16 Sep 2014  Is the issue on the Cabinet work programme? No	Mr Paul Howden Tel: 01491 823830 paul.howden@southandvale.gov.uk	Mr David Dodds, Cabinet member for finance, waste and parks	Review of the performance of the council's provider of financial and customer services.  Exempt? No	Officer's report to the meeting.	Representatives of Capita will attend.
<b>Welfare Reform: Changes to Council Tax Benefit and Spare Room Subsidy</b>	Scrutiny Committee 21 Oct 2014  Is the issue on the Cabinet work programme? No			Exempt? No		
<b>Community Safety Partnership annual report</b>	Scrutiny Committee 2 Dec 2013  Is the issue on the Cabinet work programme? No	Mrs Liz Hayden Tel: 01491 823705 liz.hayden@southandvale.gov.uk	Mr Bill Service, Cabinet member for community safety, leisure and grants	Purpose: statutory  Exempt? No		

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Item title	Scrutiny Committee meeting date and other decision dates	Lead officer	Cabinet member	Why is it here?	Scope	Notes/ Consultees/Invitees
<b>Quarterly Budget Monitoring and Profiling</b>	Scrutiny Committee 2 Dec 2014  Is the issue on the Cabinet work programme? No			Exempt? No		

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<p><b>Burial ground provision in the district - review</b></p>	<p>Scrutiny Committee 2 Dec 2014</p> <p>Is the issue on the Cabinet work programme? No</p>	<p>Mr Chris Tyson Tel: 01491 823125 chris.tyson@southandvale.gov.uk</p>		<p>June 2014 To scope a review into burial ground provision in the district and specifically council owned burial grounds. To task relevant officers with the review.</p> <p>November/December 2014 or earlier To consider the findings and make recommendations to Cabinet and/or Council.</p> <p>Exempt?</p>		<p>Cabinet and relevant council officers. Others as determined by the review group.</p>

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Item title	Scrutiny Committee meeting date and other decision dates	Lead officer	Cabinet member	Why is it here?	Scope	Notes/ Consultees/Invitees
<p><b>Performance review of Biffa to 31 December 2014</b></p>	<p>Scrutiny Committee Not before 17 Feb 2015</p> <p>Mr David Dodds, Cabinet member for finance, waste and parks Not before 17 Feb 2015</p> <p>Is the issue on the Cabinet work programme? No</p>	<p>Mr Ian Matten</p> <p>Mr Ian Matten Tel: 01235 540373 ian.matten@southandvale.gov.uk</p>	<p>Mr David Dodds, Cabinet member for finance, waste and parks</p> <p>Mr David Dodds, Cabinet member for finance, waste and parks</p>	<p>Performance review of the council's contractor in delivering the waste services contract.</p> <p>Exempt?</p>	<p>Officer's report to committee.</p>	<p>Representatives of Biffa will be invited to attend.</p>

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<p><b>Performance review of Sodexo to 31 December 2014</b></p>	<p>Mr David Dodds, Cabinet member for finance, waste and parks Not before 17 Feb 2015</p> <p>Scrutiny Committee Not before 17 Feb 2015</p> <p>Is the issue on the Cabinet work programme? No</p>	<p>Mr Ian Matten</p> <p>Mr Ian Matten Tel: 01235 540373 ian.matten@southandvale.gov.uk</p>	<p>Mr David Dodds, Cabinet member for finance, waste and parks</p> <p>Mr David Dodds, Cabinet member for finance, waste and parks</p>	<p>Performance review of council's grounds maintenance contractor.</p> <p>Exempt?</p>	<p>Officer's report to meeting.</p>	<p>The contractor's representative will attend.</p>
<p><b>Quarterly Budget Monitoring and Profiling</b></p>	<p>Scrutiny Committee 17 Feb 2015</p> <p>Is the issue on the Cabinet work programme? No</p>			<p>Exempt?</p>		

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Budget	Scrutiny Committee 17 Feb 2015  Is the issue on the Cabinet work programme? No			Exempt?		